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| **TRƯỜNG ĐẠI HỌC THỦ DẦU MỘT** | **CỘNG HÒA XÃ HỘI CHỦ NGHĨA VIỆT NAM** |
| **ĐƠN VỊ ĐÀO TẠO:**  **BỘ MÔN/NGÀNH:** | **Độc lập - Tự do - Hạnh phúc** |

**PHIẾU YÊU CẦU CHỈNH SỬA THỜI KHÓA BIỂU**

QT/BQLĐTĐH/18/BM01

**Học kỳ…… Năm học 20…. – 20….**

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| Nội dung yêu cầu chỉnh sửa TKB:   |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Điều chỉnh (ĐC) Cán bộ giảng dạy** | | | | | | | | | | | **Thông tin trên TKB** | | | | | | **Nội dung ĐC mới** | | | | | **Mã HP** | **Nhóm – lớp** | **Mã CBGD** | **Tên CBGD** | | | **Mã CBGD mới** | | **Tên CBGD mới** | | |  |  |  |  | | |  | |  | | |  |  |  |  | | |  | |  | | | **Điều chỉnh lịch học** | | | | | | | | | | | **Thông tin trên TKB** | | | | | | **Nội dung điều chỉnh mới** | | | | | **Mã HP** | **Nhóm – lớp** | **Thời gian học**  **(từ tuần – tuần)** | | | **Lịch học**  **(TBĐ – số tiết)** | **Thời gian học**  **(từ tuần – tuần)** | | | **Lịch học**  **(TBĐ – số tiết)** | |  |  |  | | |  |  | | |  | |  |  |  | | |  |  | | |  | | **Điều chỉnh phòng học** | | | | | | | | | | | **Thông tin trên TKB** | | | | | | | | **Nội dung**  **điều chỉnh mới** | | | **Mã HP** | **Nhóm – lớp** | **Thời gian học**  **(từ tuần – tuần)** | | **Lịch học**  **(TBĐ – số tiết)** | | | **Phòng học cũ** | **Phòng học điều chỉnh (BQLĐT cấp)** | | |  |  |  | |  | | |  |  | | |  |  |  | |  | | |  |  | |   Lý do điều chỉnh:  ……………………………………………………………………………………………………   |  |  | | --- | --- | | *Bình Dương, ngày ……..tháng…….năm……* | | | **Trưởng/Phụ trách Đơn vị Đào tạo**  (ký tên, ghi rõ họ tên) | **Trưởng/Phụ trách ngành/bộ môn**  (ký tên, ghi rõ họ tên) |   Kết luận chỉnh sửa ban quản lý ĐTĐH: …………………………………………………………………………………………………… |

**Ban Quản lý Đào tạo đại học**